



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

**Policy on the Evaluation of Creative Outputs and Innovations produced by
South African Public Higher Education Institutions (2017)**

Independent Peer Reviewers' Template

2019

Particulars of Reviewer

Surname		Title		Initials	
Institution					
Department					
Capacity/professional position					
Email address					
Area(s) of specialisation					
Type of output assessed					

1. Background

The *Policy on the Evaluation of Creative Outputs and Innovations produced by South African Public Higher Education Institutions (2017)* recognises the following subfields for subsidy: Fine Arts and Visual Arts; Music; Theatre; Performance and Dance; Design; Film and Television; and Literary Arts. Each subfield has a section of genres,

refer to the Implementation Guidelines to check your subfield and the type of creative output.

The Department is aware that the guidelines outlined in this document should be considered as a guide and they are not intended to be exhaustive. The whole idea of the policy is to further develop the fields of the creative outputs and therefore it encourages the expert knowledge and experience in the development of the field. The Department acknowledges the diverse, multi-disciplinary and range of the creative outputs and will focus on, creative practice, user centred and scholarly approaches to research. We encourage reviewers to provide detailed assessments of their area of expertise that may not be covered by the guidelines.

The reviewer needs to label the creative output they are assessing. The following should be submitted to peer reviewers for assessment:

2. Type of Creative Output

Acceptable formats of creative outputs include the following:

- A solo body of work (exhibition, musical performance or composition);
- A retrospective body of work that offers a new understanding and contemporary relevance;
- A group exhibition or musical performance, depending on the scope and nature of the exhibition or musical performance as well as the candidate's role in the exhibition or musical performance/composition;
- A collaborative work, either a single work on a group exhibition or musical performance or a large-scale single work or installation;
- Design projects (as produced and disseminated in the public domain);
- An exhibition that offers a new understanding and contemporary relevance: it should be the applicant's own research and not curation as part of the applicant's job description
- Film or multimedia art, such as animation
- A digital portfolio consisting of a collection of body of work.

3. Supporting documentation

Verifiable evidence of the accessibility and re-accessibility of the output may include any or all of the following forms of public domain:

- A picture; MP3; MP4; E-Catalogue; relevant internet Uniform Resource Locator (URL); E-Book; PDF musical scores and the venue(s) in which the output was exhibited/ performed or published in the case of literary arts. As well as where necessary, allow for physical access for reviewers.

NB: This document should be used in conjunction with the Policy on the Evaluation of Creative Outputs and Innovations produced by South African Public Higher Education Institutions, 2017 and the Department of Higher Education and Training' policy Implementation Guidelines, 2019.

4. Reviewer Report

Each response should not be more than 500 words.

- 4.1. Provide a short biographical background on your area of expertise and how it links to the submission you are reviewing.
- 4.2. Indicate if you have collaborated with the applicant on any project initiatives. If yes, please elaborate on the nature of your collaboration. (To eliminate conflict of interest and demonstrate that the reviewer is independent of the author and the institution.)
- 4.3. Assess the originality of the creative output, i.e. the extent to which the output contributes to new knowledge and insights and or conceptual innovation in the discipline. Substantiate your response.
- 4.4. Assess the relevance of the submission, i.e. the extent to which the creative output demonstrates scholarly rigour and intellectual connectedness to the discipline.

- 4.5. Assess whether the creative output is substantive, compelling and/or complex in terms of its form and content and provides new creative research insights.
- 4.6. Assess the significance of the platform/ venue which the creative output was performed/ presented/ exhibited (where relevant).
- 4.7. Assess whether the creative output demonstrates uniqueness through embodied/tactic or explicit new research insights or new discourses.
- 4.8. Any further comments/recommendations not covered by the above that you feel are important (Optional).
- 4.9. Recommended for subsidy :

Yes	No
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Name of applicant:

Institution:

Title of output:



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Conflict of Interest and Confidentiality Agreement

As a reviewer of the creative output submissions for the purpose of subsidy allocation by the Department of Higher Education and Training, I understand that I have the duty to declare any direct or indirect conflict of interest in the application being reviewed.

I understand that all documentation and information that institutions entrusts to me as a peer reviewer must be maintained in strict confidence at all times. The documentation must be used only for the purpose for which it was originally collected – namely, to review the creative output and make recommendations for subsidy as applicable.

I accept the above conditions that I have read and understood the *Conflict of Interest and Confidentiality Agreement*, and therefore agree to comply with the requirements thereof.

NAME (please print)

SIGNATURE

DATE